

**Adoption West Joint Scrutiny Panel
Forward Work Programme 2022-2023**

Proposal for future timings of online meetings:

9.30am-9.50am – Pre-meeting, only for members of the Adoption West Joint Scrutiny Panel.

10.00am-12.00noon – Meeting of the Adoption West Joint Scrutiny Panel meeting, including witnesses and presenting officers.

12.00pm-12.15pm – wash up if required, only for members of the Adoption West Joint Scrutiny Panel.

Wednesday 6 April 2022 (was 13 April)	Briefing – no officers attending. Opportunity for the panel to review “ways of working”.	
	Focus item: Ofsted Inspection	
	High Court Judgement: Somerset County Council v NHS Somerset Clinical Commissioning Group & Anor [2021] EWHC 3004(Fam) Update on implications for adoption practice in Adoption West Region + work undertaken by the board to date.	
	Quarterly performance report Q3 (October-December)	
	Membership of panel	
Wednesday 13 July 2022 (NB in person)	Interactive session – a “taster” of the journey Adoption West takes adopters on.	AW trainers
	Adoption UK 2022 Barometer report (usually published between June and September) Adoption Barometer Adoption UK Charity	
	Adoption West – 6 months report (October to March), produced in May	
	Quarterly performance report Q4 (January-March)	

Wednesday 19 October 2022	<p>Presentation: Advertising – understanding the use of social media and other advertising and measuring impact and effectiveness. NB – National Adoption Week</p>	Becky Myers
	Quarterly performance report Q1 (April-June)	
	<p>Joint Scrutiny Panel – annual report – approval (following email circulation of DRAFT) Each member of the panel to then circulate to the relevant overview and scrutiny committee in their respective LA.</p>	
	6-month report on the evaluation of the “front door” pilot (02.02.2022 meeting refers)	
	<p>Annual review - Recruitment of adopters / adopter sufficiency</p> <ul style="list-style-type: none"> - current number of adopters for AW and “anticipated demand” - Quarter x Data - AW performance in recruitment of adopters compared to national (CoramI stats) - how the “supply” matches “demand” (e.g. sibling adopters, older child adopter, BME adopter, etc.) - how AW currently advertises / recruits adopters (key “selling points” for adopters to sign up with AW rather than other RAA or VAA) - AW compliance with national requirement / targets for processing of adopters’ applications + matching + etc. (all scorecard data linked to adopters) - feedback and “lessons learnt” from any national campaign / drive to recruit adopters <p>Where possible (see notes for March 2021 meeting):</p> <ol style="list-style-type: none"> a. for a cover report to highlight key figures for the scrutiny panel; b. for “per 10,000” to be used to enable comparison between the areas of AW (for example for ADM decisions). <p>As per 14 July 2021 meeting: to consider the AW recruitment strategy and delivery (to date) against the plan.</p> <p>Adoptions continue to decline with children waiting longer to be placed, latest figures show - Community Care</p>	
Date tbc November / December	<p>Extraordinary meeting (or single focus meeting) - Adoption UK barometer – implementation of actions by AW</p>	

		To receive a list of priorities / recommendations from the Barometer that AW is planning on implementing locally (some may be through the 6 LAs others directly through AW) and grading each accordingly (implemented by AW / LAs).	
Date tbc		DEEP DIVE formal system to capture the views of adopters, children and staff (“you said, we listened, we did”) (see 06 April 2022 meeting – Ofsted inspection).	
Date tbc		RAPID SCRUTINY (see 06 April 2022 meeting – Ofsted inspection). Panel to receive the reports from the two Adopters Voice Forum who had considered prospective adopters understanding and support following panel, then conduct a Rapid Scrutiny meeting with witnesses and reviewing what other RAAs are doing	
Date tbc		Consistent level of support across the region – to be monitored through the year in the data presented in the 6-monthly report from AW and the quarterly performance reports. Depending on information presented this may lead to a more in-depth scrutiny activity (such as deep dive or rapid scrutiny) to develop a clear picture of the levels of support accessible across the region.	
Date tbc		Agenda item - Outcome of the supervision audit (see 06 April 2022 meeting – Ofsted inspection). The panel recommended default reporting of unsigned supervision, at least by the supervisor to their own line manager, to enable AW to have a clearer picture of a possible issue (supervisee not agreeing their supervision).	
Wednesday 11 January 2023		Information / presentation: AW working relationships with schools / education, SEND and Health (from 02 February 2022 meeting)	
		Quarterly performance report Q2 (July-September)	
		Adoption West – 6 months report (April to September), produced in November For the panel to annually consider the Adoption Panel Six Monthly report (if possible 2 reports): a. review progress from AW in ensuring consistency across the 6 areas in terms of quality of reports to adoption panels: CPRs (child Permanence Report), PARs	

	<p>(Prospective Adopter's Report) and APRs (Adoption Placement Report) using feedback from adoption panels' chairs;</p> <p>b. monitor the provision and attendance rate of training for panel members as well as social workers writing and presenting reports for adoption panel;</p> <p>c. monitor the sufficiency of membership of the panel, in terms of numbers overall for each "category", number for specific roles (chair and vice-chair) and the level of diversity aimed for by Adoption West [and linked to that any recruitment exercise – if required]</p> <p>Timing of this should match the Adoption Panel Six Monthly Report (April-September and October-March)</p>	
	Adoption West Adoption panel – 6 months report (last one considered on 02 February 2022)	
	Annual review of the Adoption West Development Plan (last considered on 02 February 2022 – commissioning issue highlighted)	
	Review of the Birth Link pilot (02 February 2022 meeting refers)	
	Annual review of the joint scrutiny panel's terms of reference	
	Evaluation of RAA Evaluation of regional adoption agencies: final report, March 2022	
Wednesday 19 April 2023	Information / presentation: "moving to adoption model" (from 02 February 2022 meeting)	
Consider changing date as COSC for Gloucestershire.	quarterly performance report Q3 (October-December)	

Date to be set

Information: language that care leavers have selected as being more child friendly

Information / presentation: Matching process / criteria – Family Finding, Link Maker (from 02 February 2022 meeting)

Outcome of the supervision audit to be presented to the panel (as per 06 April 2022 meeting – Ofsted inspection)

Rapid scrutiny on prospective adopters understanding and support following panel (as per 06 April 2022 meeting – Ofsted inspection)

Repeat items:

December / January: Adoption West – 6 months report (April to September), produced in November

January / February: annual review of terms of reference

January: quarterly performance report Q3 (October-December)

April: quarterly performance report Q4 (January-March)

June / July: Adoption West – 6 months report (October to March), produced in May

July: quarterly performance report Q1 (April-June)

July / August / September: Review the scrutiny panel's annual report (DRAFT)

For each member of the panel to consult with his / her overview and scrutiny committee on the draft report

September / October / November: finalise the panel's annual report (to be presented by each panel member to their respective council in conjunction with AW's annual report and LAs performance reports)

October: quarterly performance report Q2 (July-September)